

SOP for EXIM Portal for DSC (Digital Signature)-NIC SIGNER

STEP-1

Go on the URL: eoffice.gov.in/dsc.php and download Digital signer Installed as per your PC requirement with latest version as available on the website i.e **7.0.1** (IMAGE-1)

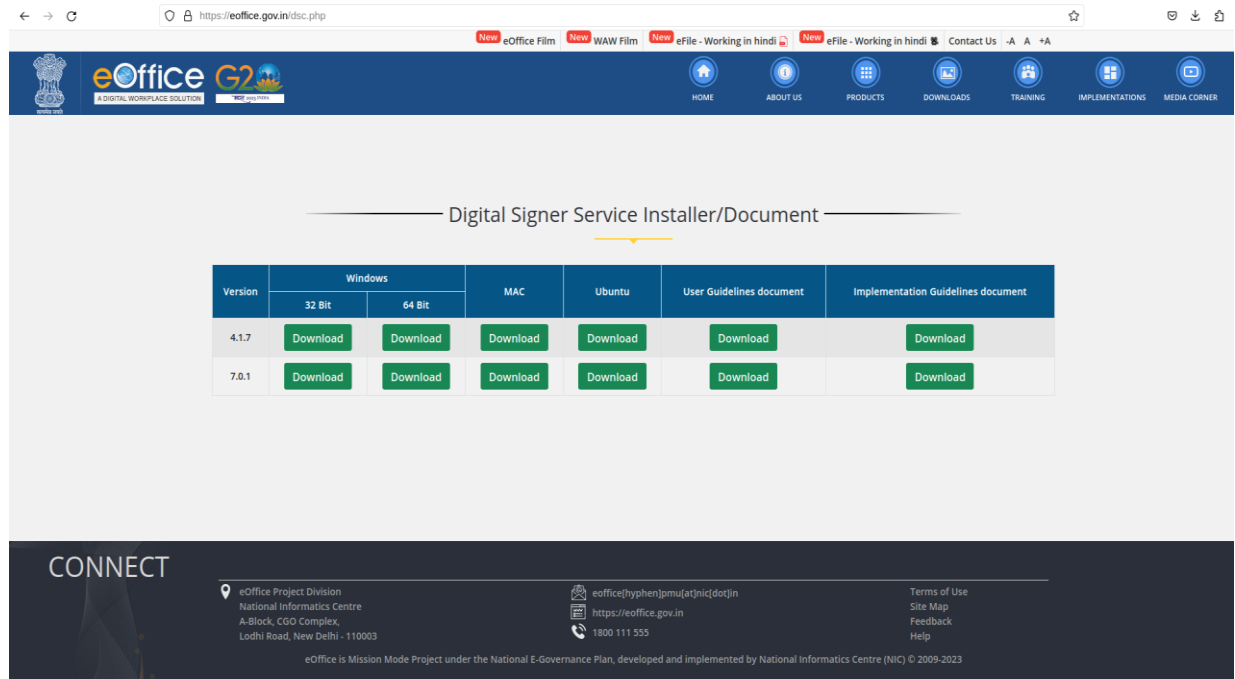


IMAGE-1

STEP-2

After Downloading 2 folder were created in MY PC —> downloads

Downloaded Folder Name —————> 1. Digital Signer Service

2. Pre-requisites

STEP-3

Latest Version of JAVA should be installed as per your PC requirement i.e 32 bit & 64 bit

Plug in DSC install and login with your PIN.

STEP-4

The user can check the capability of DSC in PC with 2 process (follow all the 2 process) after following STEP-1, 2 & 3.

- A) Open the downloaded folder pre-requisites and click on Digitalsignerservicetest the page will land on the browser as IMAGE -2



IMAGE -2

Click on check Digital Signer Service Status.

- B) Open the downloaded folder Digital Signer Service click on checksystemdetails Command screen will appear follow the command screen as prompted step by step.
IMAGE -3

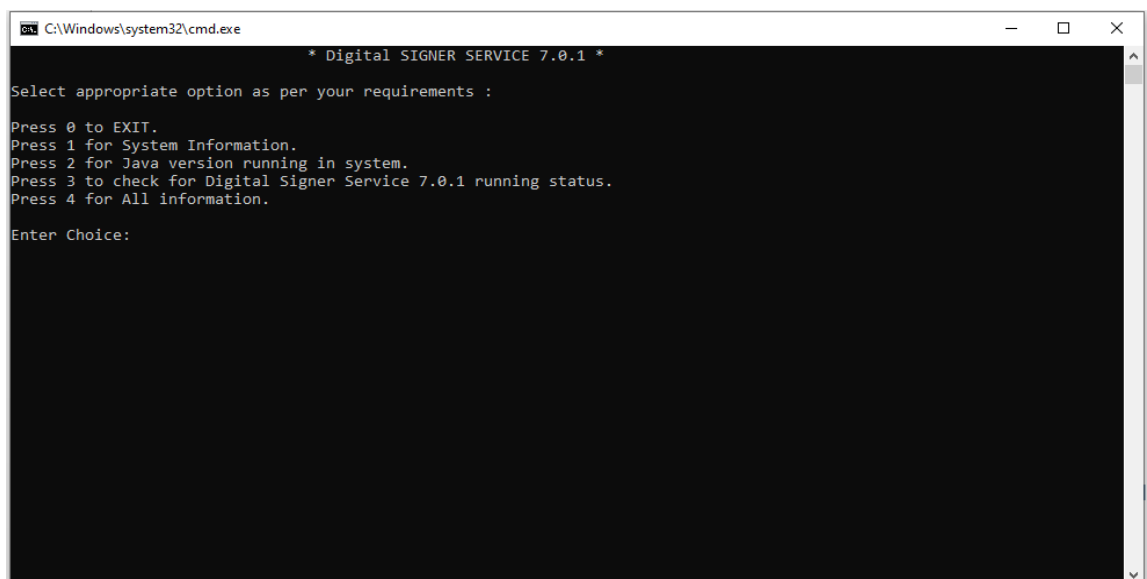


IMAGE -3

STEP-5

After following the two process (A) & (B). Your Digital Signature (DSC) will be ready to use.

Open the browser and type URL: <https://eoffsigner.eoffice.gov.in:55103/dsc/getCertList> and check the DSC is compatible with user PC will ready to use in EXIM portal.

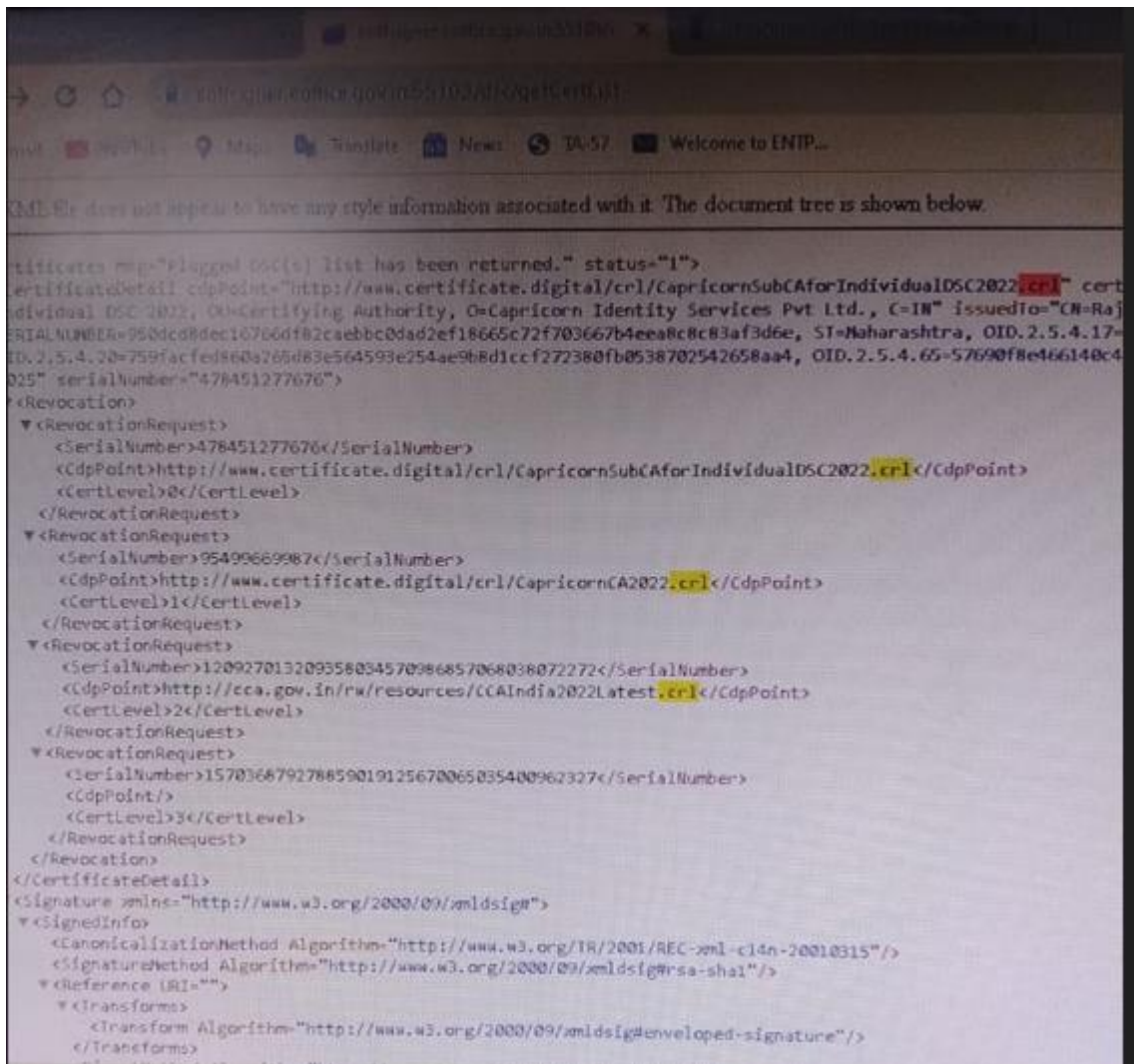


IMAGE -4

forward the .crl url as mentioned in (IMAGE -4) yellow colour on the above screen on the email id : helpdesk-dpit@ddpmod.gov.in

STEP-6

Kindly, login in Defense Exim Portal on the top menu bar Enroll DSE Sign option is their click on the Enroll DSE Sign as mentioned in IMAGE-5



IMAGE-5

STEP-7

While clicking on Enroll DSE Sign below page will appear click on **Enroll DSE Sign** as mentioned in the IMAGE-6



The screenshot shows the 'Digital Signature List' page. At the top right, there is a button labeled 'Enrolled DSE-Sign'. Below it, there is a search bar and a 'Show 10 entries' dropdown. The table below has the following data:

S.No	Common Name	Enrolled On	Current Status
1	SREENIVASA RAO KATTA	18/08/2022	Active

IMAGE-6

STEP-8

After clicking on Enroll DSE Sign click on **register** as shown in the IMAGE-7



IMAGE-7

Completion of all the above steps user DSC is enrolled successfully.